

PINE GROVE AME CHURCH

120 Stewart Drive
Columbia, SC 29210

Application for Employment – Church Musician and/or Director of Worship & Music

Please fill out the screening form completely taking care to answer each question truthfully and completely. If extra room is needed to completely answer any question, please attach a page to this form.

Name: _____
Last First Middle

Present address: _____

City/State/Zip: _____

Home telephone number: _____ Cell phone number: _____

If you have ever used other names, such as married or maiden names, please provide the names and dates of use.

Name Dates

Name Dates

Social Security Number Date of Birth

Position applying for: _____

SPIRITUAL QUALIFICATIONS:

Are you a member of a church? Yes No

Please list the churches you have regularly attended in the past five years and dates of attendance.

1. _____
Name Dates Attended

2. _____
Name Dates Attended

EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:

Academic achievements: (School attended, degrees earned, dates of completion)

Professional organizations: (Include license numbers if applicable)

First aid training? Yes No Date completed: _____

CPR Training? Yes No

Date completed: _____

Director Experience: (Circle All That Apply)

A. I lead a school choir. B. I have lead a church choir. C. I have directed a band. D. I have not lead a group.

I have the following leadership skills: (Circle All That Apply)

- A. Performance Skills B. Technical Skills C. Extensive and insightful knowledge of music
- D. Conducting Skills E. Ability to establish an artistic vision for the organization as a whole
- F. Administrative Skills

Musical Experience:

Playing Music (Circle All That Apply)

A. I read sheet music. B. I read chord parts. C. I play by ear.

Can you play the following: (Check all that apply and indicate skill levels)

<u>Instrument</u>	<u>Skill Level</u>
<input type="checkbox"/> Piano	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
<input type="checkbox"/> Keyboard	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
<input type="checkbox"/> Organ	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced

Can you teach vocal parts? Yes No

Are you currently working with any churches or musical groups? Yes No
If so, list them and your responsibilities to each group.

Are you available for choir rehearsals 1-2 nights weekly? Yes No

Are you available for Pine Grove's Sunday morning worship service each Sunday (9:15 am) Yes No

Which age range of singers are you most comfortable working with? (Check All That Apply)
 0-18 19-30 31-50 51 and Up

Please list and briefly describe any potential scheduling conflicts/concerns you are aware of at this time that would hinder you from performing the duties of the Assistant Organist/Pianist at Pine Grove A. M. E. Church.

How can being a part of the Music Ministry at Pine Grove aid your growth?

PREVIOUS WORK EXPERIENCE: Please list your previous employers or volunteer service as it relates to music from the past five years, including the name and address of the church/organization and contact, the job title, and the dates of your service. You may attach resume.

REFERENCES: Please list three individuals in whom you are not related by blood or marriage and who have known you for at least five years. Include at least one professional reference.

Name: _____ Relationship to Applicant: _____

Address: _____

Telephone: _____
Daytime Evening

Name: _____ Relationship to Applicant: _____

Address: _____

Telephone: _____
Daytime Evening

Name: _____ Relationship to Applicant: _____

Address: _____

Telephone: _____
Daytime Evening

BACKGROUND INFORMATION:

- | | (Circle) | |
|---|-----------------|----|
| | Yes | No |
| 1. Have you ever been convicted or pled guilty to committing a crime involving the abuse or endangerment of children?
If you answered "Yes", please explain on back. | Yes | No |
| 2. Have you ever been, or are you currently, charged with committing a crime involving the abuse or endangerment of children?
If you answered "Yes", please explain on back. | Yes | No |
| 3. Have you ever been, or are you currently, being investigated by a governmental agency for the abuse, neglect, or endangerment of children?
If you answered "Yes", please explain on back. | Yes | No |
| 4. Have you ever been convicted of or pled guilty to a crime involving a drug- | | |

related charge, a crime of violence, theft, or criminal negligence? Yes No
If you answered "Yes", please explain on back.

5. Have you ever been sued for negligence with regard to caring for or supervising children? If you answered "Yes", please explain on back. Yes No

6. Have you ever terminated your employment, professional credentials, or service in a volunteer position or had your employment, professional credentials, or authorization to hold a volunteer position terminated for reasons relating to allegations of actual or attempted sexual discrimination, harassment, exploitation, or misconduct, physical abuse, child abuse, or financial misconduct? Yes No
If you answered "Yes", please explain on back.

7. Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying? Yes No
If you answered "Yes", please explain on back.

I hereby certify that the information I have provided on this application is true and complete. I authorize this church to verify the information I have provided on this application by contacting the references, churches, and employers I have listed, by conducting a criminal records check (COR) through Criminal History System Board, or other means, including contacting others whom I have not listed. I authorize the references and employers listed in this application to give the church whatever information they may have regarding my character and fitness for the job for which I have applied. Furthermore, I waive any rights I may have to confidentiality.

In consideration of the receipt and evaluation of this application by Pine Grove AME Church, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of compliance or any attempts to comply with this authorization.

Should my application be accepted, I agree to abide by and be bound by the policies, including the Safe Church Policy, and the moral and spiritual teachings of Pine Grove AME Church and to refrain from unscriptural conduct in the performance of my duties on behalf of the church and its ministries.

I have read this waiver and the entire application, and I am fully aware of its content. I sign this consent freely and under no duress or coercion. I understand that any omission from or misinformation in the application may result in rejection of my application or my dismissal from service if have already been give my position.

Signature of Applicant

Date

Witness

Date